

**Union Avenue Christian Church (Disciples of Christ)
Regular Board Meeting
UACC Chapel**

October 1, 2017

Call to Order/ Opening

President Laurie Kampman called the meeting to order October 1, 2017 at 12:25 pm. She opened the meeting by reading aloud the Call to Worship from this morning's worship bulletin.

Attendees

Laurie Kampman, Board President	P	Cynthia Briggs, Outreach and Service Chair	P
Bob Settle, Board Vice President	P	Frank Proctor, Faith Formation Chair	P
Robert Reed, Finance and Stewardship	P	Jane Koch, Investment Chair	A
Kathy Davis, Board Secretary	P	Doug Rademaker, Worship Chair	A
Neil McNeill, Plant and Property Chair	P	Tammie Benzinger, President of the Congregation	P
Observers: Allen Grothe, Bridge Pastor, Clela Anderson, Sam Pearson, Carla Duncan, Richard Jones, and Cheryl McNeill			

Verification of Quorum/ Approval of Minutes

The quorum was satisfied. Minutes from the June 4, 2017 Regular Meeting and the August 15, 2017 Special Meeting were **approved** as written after a motion by Tammie Benzinger to accept.

Ministry Team Reports

Faith Formation: written report from Frank Proctor

Outreach and Service: Cynthia Briggs reports the Outreach Team has not met since the last Board Meeting. She is considering whether to name a Co-Chair and will discuss this at their next meeting.

Plant and Property: written report from Neil McNeill. Neil added that the tile for the roof will cost about \$75,000. He will continue to get bids from qualified roofers for a more competitive rate. There will be an unknown cost for time and materials needed to do restorative work on the roof structure, estimated to be around \$10,000.

Worship: written report from Doug Rademaker

Investments: written report from Jane Koch

Minister's Report: written report from Allen Grothe

Financial Reports:

Robert Reed, **Finance and Stewardship Chair**, provided Key Financial Indicators, Balance Sheet and YTD Summary records. He noted that expected income from the Union Avenue Opera will be submitted at the end of the calendar year.

The upcoming Stewardship Campaign theme will be “Our Future is Love” and will begin the week of October 8, 2017 when a letter and pledge card will be mailed to members. Stewardship Sunday will be November 5, 2017 and pledges will be accepted through November 19 and beyond. Time and Talent cards will be collected separately from the pledge cards and will need Ministry Team follow-up. Stewardship presentations will be made on 3 Sundays from the Plant and Property, Outreach and Service, and Faith Formation Team leaders.

The timeline is as follows:

- 10/8/17: Campaign information letter sent
- 11/12/17: Stewardship Sunday Celebration
- 12/3/17: Proposed budget will be presented to the Board
- 12/10/17: Q and A will be held during the Sunday School hour
- 1/7/18: Congregational Vote on the proposed budget

Robert provided information on two donor management software programs for possible purchase. He will explore similar programs as suggested by Board members. He also proposed UACC begin the use of Givelify, a mobile app for giving which charges 2.9% plus \$0.30 per transaction and is already in use by various churches and agencies. He moved that Givelify will be put into use by Union Avenue Christian Church and used initially as a trial by a small group of Board members. **The motion was passed.**

Old Business

Capital Campaign Loan Decision: Tammie Benzinger presented two ways to utilize the \$103,000 from the Salisbury Bequest that was designated by the Board to be applied to our Disciples of Christ Church Extension Fund loan. One is to pay the entire amount on the loan and pay the same monthly principal and interest payment (\$2441.00) whereby the loan would be paid in 2020 instead of 2025. The second option is to pay the entire amount on the loan and pay a lesser monthly principal and interest payment of about \$1000.00. The loan would then be paid by the current timeline of 2025 but the monthly burden would be less. This could be advantageous to the budget since all of the pledged campaign funds have been applied to the loan. The 2018 fiscal year will need to include the loan payment as a new line item. It was noted that the monthly payment will likely have an expected increase adjustment made in June, 2018 when re-evaluated by the Disciples Church Extension Fund.

Tammie made a motion that the bequest funds be used to lower the monthly payments to around \$1000.00, pending an affirmative vote from the congregation. **The motion passed unanimously.** The matter will be addressed at the October 15, 2017 congregational meeting when the congregation can review the options and recommendations from the Board before voting. Tammie will contact the Disciples Church Extension to have them prepare the necessary paperwork.

Search Committee Presentation of Senior Minister Candidate: Neil McNeill, Search Committee Co-Chair, announced Rev. Michael Riggs as the Search Committee's nomination to fill the UACC Senior Minister position. He comes highly recommended after a rigorous search effort which included a variety of applicants. His confidential professional biography was presented to the Board with a plan to have a daylong "Meet and Greet" with Rev. Riggs on Wednesday, October 11, 2017 at UACC. Six sermons will be available on line for members who would like to hear samples of his preaching. He could start November 27, 2017. Allen Grothe agreed to extend his service to Union Avenue through November 26, 2017. Laurie thanked Allen for extending the diligent work being done as Bridge Pastor. Neil moved that Rev. Michael Riggs be recommended as the candidate for UACC Senior Minister, based on the unanimous vote for him by the Search Committee. **The motion was passed unanimously** by the Board.

Timeline for members is as follows:

10/11/17: "Meet and Greet" all day event with Rev. Riggs at UACC

10/15/17: 9:30 am: Q and A session with Search Committee

10:40 am: Congregational Vote

New Business

Upcoming Events at UACC: Allen Grothe, Bridge Pastor

10/15/17: Allen will be out of town as previously arranged and Frank Proctor will be preaching. Q and A will be held at 9:30 am for members to find out more about the pastoral candidate. The congregational vote to accept the candidate will be held just before church starts.

11/5/19: Stewardship Sunday. The campaign will continue through at least 11/19/17.

11/19/17: Joint Thanksgiving Worship to be held at Westminster Presbyterian Church

11/27/17: Michael Riggs to begin service at UACC, pending the vote of the Congregation

12/3/17: Michael Riggs' first Sunday

1/14/18: Ron Lindsey has initially contacted Ayanna Johnson Watkins to possibly preach at the joint MLK Service. She is the Director of the NBA Incubate Initiative. Ron was deeply moved by her presence and presentation and thought she would be excellent. She is checking on her schedule to see if this can happen.

Next Meeting and Adjournment

Laurie Kampman announced the next scheduled Board Meetings will be 11/5/17 and 12/3/17.

Allen Grothe closed the meeting with prayer. The meeting was adjourned at 2:10 pm.

Submitted by

Kathy Davis, Board Secretary

Union Avenue Christian Church (Disciples of Christ)
Scheduled Congregational Meeting
UACC Sanctuary
October 15, 2017

Call to Order

In the absence of Tammie Benzinger, President of the Congregation, Laurie Kampman, President of the Official Board, called the meeting to order at 10:44 am.

Business Items

A vote of the membership is being sought by the Board to obtain congregational approval for two business items that were previously approved by the Board at its last meeting.

1. **Search Committee Presentation of Senior Minister Candidate:** Neil McNeill, Search Committee Co-Chair, announced Rev. Michael Riggs as the Search Committee's nomination to fill the UACC Senior Minister position. The Search Committee's recommendation was unanimously approved by the Board at the October 1, 2017 meeting. UACC members were mailed a letter about the recommendation along with a copy of Rev. Riggs professional biography. Members attended a "Meet and Greet" held Wednesday, October 11, 2017 at UACC with Rev. Riggs. A call will be extended to Rev. Riggs if his nomination is approved today by a congregational vote. Ballots were distributed and then collected by members of the Search Committee.

2. **Capital Campaign Loan Decision:** Laurie Kampman announced the decision by the Board to utilize \$103,000 from the Salisbury Bequest to apply to our Disciples of Christ Church Extension Fund loan. One option considered was to pay the entire amount on the loan and pay the same monthly principal and interest payment (\$2441.00) whereby the loan would be paid in 2020 instead of 2025. The second option was the one approved by the Board at the October 1, 2017 meeting. It recommends paying the entire amount on the loan and subsequently paying a lesser monthly principal and interest payment of about \$1000.00. The loan would then be paid by the current timeline of 2025 but the monthly burden would be less. This would be advantageous to the budget since all of the pledged campaign funds have been applied to the loan. **A voice vote was held and carried** to approve the Board's decision to lower the monthly payment.

Adjournment

The meeting was adjourned at 10:52 am.

Submitted by
Kathy Davis
Board Secretary

Addendum: Laurie Kampman reported during the worship service that the **ballot vote had approved the call of Rev. Michael Riggs** as Senior Minister of Union Avenue Christian Church.

SUNDAY, NOVEMBER 5, 2017
Meeting of the Official Board — Ministry Team Reports

Bridge Pastor's Report

October 2, 2017 – October 31, 2017

Attendance at Adult Education Classes
3 Pastoral Meditations (with Frank Proctor preaching on September 24)
Providing Copies of Pastoral Meditations
2 Children's Moments
6 Home/Care Facility Visits (Kirk, Freeman, Woods, Gibbs, White-2)
2 Hospital Visits (White, Hogan)
5 Personal Conferences
Several Administrative Meetings, Plus Shepherds Meeting
Meet & Greet with Michael Riggs (October 10)
Email Correspondence & Discussions
Regular Office Hours (usually mornings to early afternoon)

Question: Is there anything else I should be doing that I have not realized?

Allen Grothe

Worship Committee Report

November, 2017

Below is a schedule of upcoming special Sunday services

11/12 will be Stewardship Sunday

11/19 will be our joint worship service for Thanksgiving

11/26 will be the hanging of the greens at Union Avenue after services

We will be in the Advent season then and will plan to have our longest night service on 12/21

We will be selling poinsettias again this year to decorate the sanctuary.

We will put this in the bulletin as well but we are looking for folks to donate gently used or new artificial Christmas trees to replace some of the ones that we have now that will no longer stand up.

Doug Rademaker

UACC Plant and Property Report
November 5, 2017

It's been a busy busy early fall.

Repairs were performed on the steam lines in the women's landing bathroom. So now we just need to do the cosmetic rebuilding and clean that area up. We've had painting done in the Sanctuary. 10 years after the remodeling a few spots needed a touch up. We greatly appreciate the Arts group contributing to the freshening of some of the walls in the Gretchen Gallery. And we've now got better advice from the painters as to how to add display tags on those walls so as to not leave a mark. We were able to turn on the boiler "prematurely" in late Oct when the temps got down to 30 degrees last Saturday night. But this morning we were NOT able to use the boiler – We had to wait for some repairs to 'cure' from Friday. But we should be in a good situation for weekends from now on.

It took several trips but we now have the opera sets hauled from the trash area.

We are anticipating some repairs on a blower motor for the 3rd floor heating unit.

The painting and the preventive maintenance will eat up ALL our 'savings' from this year. So we won't be under budget.

The Fathers Day leak roofing repairs are to begin the 2nd week of November and should take about a week. This will get 100% of the sanctuary under the rubber membrane and only leave 2 slopes in the educational wing with old felt under the tiles. We have cajoled the city and 3 different roofing companies to help reduce our repair costs. Some of it is time and materials 'not to exceed' so we don't know how much we have saved with the shortcuts we are taking.

We are getting closer to getting a work day scheduled. So stay tuned. We really do have lots of 'stuff' we could sell on EBay so when the stewardship campaign rolls around don't hesitate to help manage that – it'd be easy to do at home!

If you see anything that needs to be addressed let Ron, Charles, Ken, James or Neil know.

Thanks,
UACC P & P

**Investments Committee Report
November, 2017**

We are continuing to meet regularly, and keep a close eye on the investments which are now all under the management of Christian Church Foundation. These funds were moved from Moneta in the spring of 2016.

This chart shows our month end totals and performance for each of our three UACC funds:

CCF Investment Accounts 2016-2017

	Endowment and Trust		Martha Morgan Short		Legacy	
June	\$ 4,002,034.46		\$ 2,659,768.58		\$ 6,778.39	
July	\$ 4,106,990.18	2.56%	\$ 2,733,120.14	2.68%	\$ 6,962.67	2.65%
Aug	\$ 4,118,208.59	0.27%	\$ 2,740,633.62	0.27%	\$ 6,974.52	0.17%
Sept	\$ 4,126,575.69	0.20%	\$ 2,746,065.85	0.20%	\$ 6,757.19	-3.22%
Oct	\$ 4,047,374.52	-1.96%	\$ 2,690,083.03	-2.08%	\$ 6,626.38	-1.97%
Nov	\$ 4,094,809.45	1.16%	\$ 2,723,013.50	1.21%	\$ 6,706.27	1.19%
Dec	\$ 4,136,172.72	1.00%	\$ 2,751,660.16	1.04%	\$ 6,790.49	1.24%
Jan	\$ 4,200,148.55	1.52%	\$ 2,795,381.35	1.56%	\$ 6,914.81	1.80%
Feb	\$ 4,252,561.30	1.23%	\$ 2,833,455.70	1.34%	\$ 7,037.68	1.75%
Mar	\$ 4,250,526.74	-0.05%	\$ 2,832,101.47	-0.05%	\$ 7,050.48	0.18%
Apr	\$ 4,268,612.15	0.42%	\$ 2,844,846.84	0.45%	\$ 7,103.71	0.75%
May	\$ 4,285,223.48	0.39%	\$ 2,856,560.62	0.41%	\$ 7,156.04	0.73%
June	\$ 4,279,410.43	-0.14%	\$ 2,852,563.59	-0.14%	\$ 7,174.51	0.26%
July	\$ 4,347,749.22	1.57%	\$ 2,900,572.63	1.66%	\$ 7,318.36	1.97%
Aug	\$ 4,330,345.88	-0.40%	\$ 2,888,490.49	-0.42%	\$ 7,326.27	0.11%
Sept	\$ 4,382,085.51	1.18%	\$ 2,924,822.85	1.24%	\$ 7,162.40	-2.29%

This is the performance (net all costs) of the funds we are invested in at CCF

2017

As of September 31

Fund	January	Feb	Mar	Apr	May	June	
Beasley Growth	2.10%	2.05%	0.61%	1.20%	1.09%	0.40%	
Common Balanced	1.83%	1.78%	0.17%	0.75%	0.73%	0.25%	
Campbell Multi-Strategy	2.08%	1.49%	0.27%	0.60%	0.60%	0.11%	

Fund	July	August	Sept	Oct	Nov	Dec	2017 YTD
Beasley Growth	2.09%	-0.17%	1.85%				11.76%
Common Balanced	2.04%	0.09%	1.38%				9.36%
Campbell Multi-Strategy	2.12%	-0.02%	1.72%				9.32%

Jane Koch, Chair Investment Team