

**Union Avenue Christian Church (Disciples of Christ)
Regular Board Meeting
UACC Chapel
November 5, 2017**

Call to Order/ Opening

President Laurie Kampman called the meeting to order November 5, 2017 at 12:20 pm. She opened the meeting with a prayer.

Attendees

Laurie Kampman, Board President	P	Cynthia Briggs, Outreach and Service Chair	P
Bob Settle, Board Vice President	A	Frank Proctor, Faith Formation Chair	P
Robert Reed, Finance and Stewardship	P	Jane Koch, Investment Chair	A
Kathy Davis, Board Secretary	P	Doug Rademaker, Worship Chair	P
Neil McNeill, Plant and Property Chair	P	Tammie Benzinger, President of the Congregation	P
Observers/Guests: Allen Grothe, Bridge Pastor and Carla Duncan Brandenburger			

Verification of Quorum/ Approval of Minutes

The quorum was satisfied. Minutes from the October 1, 2017 Regular Meeting were corrected by Rev. Allen Grothe and will be re-distributed to the Board Members. Minutes of the October 15, 2017 Congregational Meeting were **approved** as written.

Ministry Team Reports

Faith Formation: no new report

Outreach and Service: no new report

Plant and Property: written report from Neil McNeill. Neil noted that additional work had been done on the boiler and it is now working properly. He had questions/concerns about covering Plant and Property expenditures as they relate to the Xplore and the Mission Inn programs. It is unclear if there is a source of funding from the monies for those programs to help pay for such expenses. Laurie Kampman and Robert Reed will look into the matter and report their findings at the December meeting.

Worship: written report from Doug Rademaker

Investments: written report from Jane Koch

Minister's Report: written report from Allen Grothe

Financial Reports:

Givelify Update

Robert Reed, **Finance and Stewardship Chair**, discussed the activation of the Givelify program. UACC's site was set up by Laurie. This donation management program is available as a free mobile app or the website <https://www.givelify.com>. Laurie noted the list of donation categories for Union Avenue Christian Church. A few more suggestions were made because new and seasonal categories can be added at any time. The cost is 2.9% plus \$.30 per transaction which is taken from the donation. The

icon will be printed in the weekly bulletins for those ready to use the site. An instructional session will be held in January, 2018 after the budget campaign is completed for those who would like more information about using Givelify.

Review of Current Financial Documents

Robert provided Key Financial Indicators, Balance Sheet and YTD Summary records through September, 2017. He noted that General Administration expenses had increased and he will speak with Ron Lindsey to obtain more details on the spending. The new balance on the Disciples of Christ Church Extension Loan is approximately \$75,000. The pre-payment made from the Salisbury Bequest funds has lowered the monthly payment to \$940.00 (down from \$2441.00). There is also \$10,286.00 from the pledged donations available to be used toward the loan payment.

Stewardship Campaign Plan

The Stewardship Campaign, “Our Future is Love”, is underway. Pledge and time and talent cards have been mailed to members. Stewardship presentations during worship have been made by the Outreach, Faith Formation, and Plant and Property team leaders as planned.

The timeline continues as follows:

- 11/12/17: Stewardship Sunday Celebration to present pledges during worship
- 11/15/17: Follow-up phone calls will be made during the week
- 12/3/17: Proposed budget will be presented to the Board
- 12/10/17: Q and A will be held during the Sunday School hour
- 1/7/18: Congregational Vote on the proposed budget

Budget Planning

Robert urged Ministry Team Leaders to begin their budget proposals as soon as possible. Details of budget expenditures will be made available. The Executive Team will review personnel salaries. Outreach budget figures will be provided to Cynthia Briggs this week after the Martha Morgan Short funding is calculated.

Old Business

Capital Loan Update: given during *Review of Current Financial Documents*

New Business

Outreach program event

Cynthia Briggs and Kathy Davis presented a plan to have an outreach event for a safe house program for abused girls on December 3, 2017. “The Girls” make costume jewelry to sell as means to provide funds for the teenage participants. The available date happens to be Rev. Riggs’ first Sunday to preach and it was informally agreed by the Board members to move forward on having “The Girls” volunteer coordinator set up the jewelry for display and to provide a Moment for Mission statement during the worship 12/3/17.

Plans for December 3 (First Sunday with Michael Riggs)

An informal reception will be held to welcome Rev. Riggs to Union Ave Christian Church during the Fellowship Hour. Allen Grothe has asked the Shepherds to provide some of the food.

Pastoral Relations Committee

Laurie announced that members were being selected to serve on a Pastoral Relations Committee that is being re-established at the outset of Rev. Riggs' ministry at UACC. Members are chosen by the Minister and the President of the Board. At least 2 members of the Search Committee will serve initially and all terms will be staggered until the full committee is re-established. The usual term is 3 years. Allen Grothe lifted up that the intent of a Pastoral Relations Committee is to field issues and concerns to and from the minister and members of the congregation.

Alliance Q

Robert Reed represented Union Avenue Christian Church recently at an area Disciples of Christ program to discuss churches' journey to become open and affirming. A study and resource guide entitled Welcome Tool Kit 2.0 was used to assist churches in becoming more inclusive. Robert added that because UACC has already achieved much towards this effort that we could and should become leaders in the process of trying to have a regional group. The requirements to be in the alliance include having a written affirmation and a written open employment clause. Robert is seeking other UACC members who may be interested in this work.

Upcoming Events at UACC: Allen Grothe, Bridge Pastor

- 11/07/17: First time use of UACC as a polling place for 2 wards
- 11/12/17: Stewardship Sunday
- 11/14/17: Joint Communion Ministry anniversary dinner held at UACC. Mary Diboll of Westminster Presbyterian will be honored for her years of service.
- 11/19/17: Joint Thanksgiving Worship to be held at Westminster Presbyterian Church @ 11:00 am
- 11/26/17: Hanging of the Greens to decorate the sanctuary following the worship service
- 11/27/17: Rev. Michael Riggs to begin service at UACC
- 12/03/17: Michael Riggs' first Sunday with an informal reception to follow in the Fellowship Room
- 1/06/18: Possible unconfirmed date for Installation Service and reception for Rev. Riggs
- 1/07/18: Congregational Vote on the proposed Budget
- 1/14/18: Ayanna Johnson Watkins is scheduled to preach at the Joint MLK Service. Ms. Johnson Watkins is the Director of the NBA Incubate Initiative. UACC will host the service.

Next Meeting and Adjournment

The next scheduled Board Meeting will be 12/03/17 to begin at 12:30 pm in the Chapel. Allen Grothe closed the meeting with prayer. The meeting was adjourned at 1:35 pm.

Submitted by
Kathy Davis
Board Secretary

Bridge Pastor's Report October 2, 2017 – October 31, 2017

Attendance at Adult Education Classes
3 Pastoral Meditations (with Frank Proctor preaching on September 24)
Providing Copies of Pastoral Meditations
2 Children's Moments
6 Home/Care Facility Visits (Kirk, Freeman, Woods, Gibbs, White-2)
2 Hospital Visits (White, Hogan)
5 Personal Conferences
Several Administrative Meetings, Plus Shepherds Meeting
Meet & Greet with Michael Riggs (October 10)
Email Correspondence & Discussions
Regular Office Hours (usually mornings to early afternoon)

Question: Is there anything else I should be doing that I have not realized?

Worship Committee Report November, 2017

Below is a schedule of upcoming special Sunday services

11/12 will be Stewardship Sunday

11/19 will be our joint worship service for Thanksgiving

11/26 will be the hanging of the greens at Union Avenue after services

We will be in the Advent season then and will plan to have our longest night service on 12/21

We will be selling poinsettias again this year to decorate the sanctuary.

We will put this in the bulletin as well but we are looking for folks to donate gently used or new artificial Christmas trees to replace some of the ones that we have now that will no longer stand up.

UACC Plant and Property Report
November 5, 2017

It's been a busy busy early fall.

Repairs were performed on the steam lines in the women's landing bathroom. So now we just need to do the cosmetic rebuilding and clean that area up. We've had painting done in the Sanctuary. 10 years after the remodeling a few spots needed a touch up. We greatly appreciate the Arts group contributing to the freshening of some of the walls in the Gretchen Gallery. And we've now got better advice from the painters as to how to add display tags on those walls so as to not leave a mark. We were able to turn on the boiler "prematurely" in late Oct when the temps got down to 30 degrees last Saturday night. But this morning we were NOT able to use the boiler – We had to wait for some repairs to 'cure' from Friday. But we should be in a good situation for weekends from now on.

It took several trips but we now have the opera sets hauled from the trash area.

We are anticipating some repairs on a blower motor for the 3rd floor heating unit.

The painting and the preventive maintenance will eat up ALL our 'savings' from this year. So we won't be under budget.

The Fathers Day leak roofing repairs are to begin the 2nd week of November and should take about a week. This will get 100% of the sanctuary under the rubber membrane and only leave 2 slopes in the educational wing with old felt under the tiles. We have cajoled the city and 3 different roofing companies to help reduce our repair costs. Some of it is time and materials 'not to exceed' so we don't know how much we have saved with the shortcuts we are taking.

We are getting closer to getting a work day scheduled. So stay tuned. We really do have lots of 'stuff' we could sell on EBay so when the stewardship campaign rolls around don't hesitate to help manage that – it'd be easy to do at home !

If you see anything that needs to be addressed let Ron, Charles, Ken, James or Neil know.

Thanks

UACC P & P

We are continuing to meet regularly, and keep a close eye on the investments which are now all under the management of Christian Church Foundation. These funds were moved from Moneta in the spring of 2016.

This chart shows our month end totals and performance for each of our three UACC funds:

CCF Investment Accounts 2016-2017

	Endowment and Trust		Martha Morgan Short		Legacy	
June	\$ 4,002,034.46		\$ 2,659,768.58		\$ 6,778.39	
July	\$ 4,106,990.18	2.56%	\$ 2,733,120.14	2.68%	\$ 6,962.67	2.65%
Aug	\$ 4,118,208.59	0.27%	\$ 2,740,633.62	0.27%	\$ 6,974.52	0.17%
Sept	\$ 4,126,575.69	0.20%	\$ 2,746,065.85	0.20%	\$ 6,757.19	-3.22%
Oct	\$ 4,047,374.52	-1.96%	\$ 2,690,083.03	-2.08%	\$ 6,626.38	-1.97%
Nov	\$ 4,094,809.45	1.16%	\$ 2,723,013.50	1.21%	\$ 6,706.27	1.19%
Dec	\$ 4,136,172.72	1.00%	\$ 2,751,660.16	1.04%	\$ 6,790.49	1.24%
Jan	\$ 4,200,148.55	1.52%	\$ 2,795,381.35	1.56%	\$ 6,914.81	1.80%
Feb	\$ 4,252,561.30	1.23%	\$ 2,833,455.70	1.34%	\$ 7,037.68	1.75%
Mar	\$ 4,250,526.74	-0.05%	\$ 2,832,101.47	-0.05%	\$ 7,050.48	0.18%
Apr	\$ 4,268,612.15	0.42%	\$ 2,844,846.84	0.45%	\$ 7,103.71	0.75%
May	\$ 4,285,223.48	0.39%	\$ 2,856,560.62	0.41%	\$ 7,156.04	0.73%
June	\$ 4,279,410.43	-0.14%	\$ 2,852,563.59	-0.14%	\$ 7,174.51	0.26%
July	\$ 4,347,749.22	1.57%	\$ 2,900,572.63	1.66%	\$ 7,318.36	1.97%
Aug	\$ 4,330,345.88	-0.40%	\$ 2,888,490.49	-0.42%	\$ 7,326.27	0.11%
Sep	\$ 4,382,085.51	1.18%	\$ 2,924,822.85	1.24%	\$ 7,162.40	-2.29%

This is the performance (net all costs) of the funds we are invested in at CCF

2017

As of September 31

Fund	January	Feb	Mar	Apr	May	June	
Beasley Growth	2.10%	2.05%	0.61%	1.20%	1.09%	0.40%	
Common Balanced	1.83%	1.78%	0.17%	0.75%	0.73%	0.25%	
Campbell Multi-Strategy	2.08%	1.49%	0.27%	0.60%	0.60%	0.11%	

Fund	July	August	Sept	Oct	Nov	Dec	2017 YTD
Beasley Growth	2.09%	-0.17 %	1.85%				11.76%
Common Balanced	2.04%	0.09%	1.38%				9.36%
Campbell Multi-Strategy	2.12%	-0.02 %	1.72%				9.32%

Jane Koch, Chair Investment Team